



MEMORANDUM

TO: Mayor and City Council
FROM: June W. Catalano, City Manager
DATE: June 23, 2011
SUBJECT: **WEEKLY UPDATES**

GENERAL UPDATE

- Summer Concert – The Sunset by the Lake Concert Series continues this Sunday with the Buzztones (British Invasion) playing cover tunes from the 60's and 70's. Food will be provided for sale by Magoo's Grill of Pleasant Hill, and the concert sponsor is California Bank & Trust. The concert begins at 6:00 p.m. and ends at 8:00 p.m.

PUBLIC WORKS AND COMMUNITY DEVELOPMENT

Engineering Division

- Pleasant Hill Road/Geary Road Intersection Improvement Project – Staff has recently released a request for proposals for the design of the Pleasant Hill Road/Geary Road Intersection Improvement Project. This grant project will provide for the installation of a new pedestrian sidewalk along the west side of Pleasant Hill Road, between Diablo View Road and Geary Road, as well as along the north side of Pleasant Hill Road from Camino Verde to the existing sidewalk path in front of Palos Verdes Shopping Center. The existing free-right-turn lane at the northwest corner of the Pleasant Hill Road/Geary Road intersection will be removed and modified, and a new signal-controlled, right-turn lane will be installed. Project design is anticipated to begin in August 2011, with construction anticipated for summer 2012.
- Encroachment Permits Underway

Private

Rescue Rooter – Replace sewer lateral at 11 Lindsey Court

Utilities

AT&T – Manhole access on Buskirk Avenue

PG&E – Repair gas lateral at 477 Camelback Road

PG&E – Repair gas lateral at 148 Doray Drive

PG&E – Repair gas lateral at 809 Slater Avenue

PG&E – Repair broken conduit on Viking Drive at Stubbs Road

PG&E – Repair gas lateral on Coggins Drive

Maintenance Division

- Asphalt Repairs – Staff continues with the asphalt repairs on Hazel Drive. A large 250-square-foot area in front of the driveway at 178 Hazel Drive was removed because of a large push-up and related alligating. Staff found that the base material was saturated, so it was removed and replaced with fresh base rock. Three other failing areas totaling 490 square feet were removed and replaced as well.
- Oak Tree – A large Oak tree branch from a City tree fell across the western driveway of the Hookston Square Office Park. The property management group called for assistance as the branch was too large for them to handle. The branch was removed to a safe location to free up the driveway and was then cut up and removed the next day.
- Catch Basins – Staff continues to remove the old “Fish Stencils” on the catch basins in the Grayson Woods area. They are being replaced with the new stainless steel “No Dumping – Drains to Creek” disk. This is a two-color disk that is epoxied to the curb adjacent to the catch basin. There are over 1,500 catch basins throughout the City, so it will be an ongoing project.

Planning Division

- **Planning Commission**

No meeting scheduled.

- **Zoning Administrator**

American Cancer Community/Cornucopia Consignments – Minor Use Permit (1885 Oak Park Boulevard) – A public hearing was conducted to review a request for a Minor Use Permit to approve a consignment store (second-hand appliance/clothing) in an existing building. The site is zoned *RB-Retail Business*.

Action: The item was approved. One member of the public spoke on the Zoning Ordinance Amendments.

Appeal Period: The appeal period ends on Tuesday, July 5th at 5:00 pm.

Village Music School – Minor Use Permit (1720 Linda Drive) – A public hearing was conducted to review a request for a Minor Use Permit to approve a music school (personal improvement service) in an existing building. The site is zoned *RB-Retail Business*.

Action: The item was approved. One member of the public spoke on the Zoning Ordinance Amendments.

Appeal Period: The appeal period ends on Tuesday, July 5th at 5:00 pm.

Architectural Review Commission

No meeting scheduled.

- **Code Compliance**

Selected highlights of weekly activity:

Cargo containers or “Pods” are appearing on properties in various locations throughout the City. Staff will be contacting property owners to request removal of the containers if they have been on-site for over ten days.

Staff has been responding to contacts from residents regarding various properties in the City that still have tall weeds growing. Staff has reported these sites to the Fire Department Weed Abatement Program for follow up action.

Staff has been monitoring the Hookston Road area for illegal fruit/vegetable vendors but their activity has reduced noticeably in this area since City and County staff have been requiring them to remove their products.

Number of Tasks Completed This Week – 76 (including 30 investigations, 6 courtesy notices, 7 sector patrols, 3 referrals to assist other agencies/divisions, and various miscellaneous activities such as phone calls, emails, internal requests for service and attendance at training sessions).

- **Miscellaneous**

Approved Tree Removals – One Deodar Cedar tree at 123 Hawthorne Court was approved for removal.

REDEVELOPMENT

- Summer Plaza Concerts – The next Downtown Pleasant Hill Plaza Concert is scheduled for Thursday, July 7th, from 6:00 to 8:00 p.m. The concerts are held in the plaza in front of Jack's Restaurant. This concert will feature the Katy Lawrence Band (Classic Rock, R&B, Pop and Motown). The Plaza Concert series has been well received by both the community and the Downtown merchants who are reporting increases in customer traffic on concert nights. An event banner advertising the Summer Plaza Concerts will be installed on the Pleasant Hill archway in the next few days, and with the summer weather finally arriving we expect a greater number of visitors to the Downtown.