



**MEMORANDUM**

TO: Mayor and City Council  
FROM: June Catalano, Manager  
DATE: September 11, 2015  
SUBJECT: **WEEKLY UPDATE**

**GENERAL UPDATE**

**Community Service Day** – The 11<sup>th</sup> annual Community Service Day will be held Saturday, September 26, beginning at 7:30 a.m. at Pleasant Hill Park on Gregory Lane. There are currently fifteen projects registered for the event and more than 300 volunteers have signed up online. The Pleasant Hill Lions Club will be serving a free breakfast at the park from 7:30 to 9:00 a.m. for all volunteers who have registered to work on one of the community projects. For more information or to register as a volunteer go to [www.pleasanthillca.org/volunteer](http://www.pleasanthillca.org/volunteer).



**Education Commission Forum** – The Pleasant Hill Education Commission is co-hosting a forum for parents on social media use and ‘cyber-bullying’ in Middle School. The event will be held in the City Council Chambers on Thursday, September 24, 2015 beginning at 7 p.m. It will feature a presentation by a Sacramento based organization, “Above the Fray” and question and answer session with parents. The forum is jointly organized by Sequoia Middle School and is free to the general public. For more information email [mnelis@pleasanthillca.org](mailto:mnelis@pleasanthillca.org).

## PUBLIC WORKS AND COMMUNITY DEVELOPMENT

### Engineering Division

#### **Geary Road Improvements Project**

This is a joint project between the cities of Pleasant Hill and Walnut Creek along Geary Road from Putnam/Buena Vista to Pleasant Hill intersections. Bay Cities Paving and Grading, Inc. (BAY) completed the final asphalt lift (overlay) for the project last month.

Bay's subcontractor, JCC, has been focusing on raising to grade all the utility manhole covers and boxes within the street in preparation for another subcontractor, Sierra Striping, to place final street traffic striping, which is scheduled for next week. Additionally, Bay and their subcontractors will continue the installation of traffic signs, street lighting, and placing concrete at various locations along the sidewalk, and installing new landscaping over the next few weeks.

BAY has also begun work on the construction of the Monument Entry wall, a new City gateway feature at the north-east corner of Pleasant Hill Road and Geary Road. This Entry wall will be complementary to and a smaller version of the existing Monument Entry wall at the north-west corner (across the street). A conceptual rendering of both Monument Entry walls is shown below.



For more detailed information about planned construction activities, updates and schedules, please contact Walnut Creek's Construction Manager, Ryan Cook, at (925) 943-5899 x 2364 or by email at [rcook@walnut-creek.org](mailto:rcook@walnut-creek.org) or visit the Geary Road webpages at: [www.ci.pleasant-hill.ca.us/geary](http://www.ci.pleasant-hill.ca.us/geary) and [www.walnut-creek.org/roadwork](http://www.walnut-creek.org/roadwork).

## ENCROACHMENT PERMITS

CCWD - Boyd Road at Patterson Boulevard - Final patch paving at leak repair location.

CCWD - 1554 Terry Lane - Final patch paving at leak repair location.

CCWD - 248 Nancy Lane - Final patch paving at leak repair location.

### Planning Division

**Planning Commission:** Meeting canceled.

**Zoning Administrator:** Meeting canceled.

### Administrative Actions:

- ***PLN15-0303 Minor Exception-- 167 Margie Drive***

On August 31, 2015 the Zoning Administrator issued a notice of intent to approve a Minor Exception on or after September 10, 2015. The Minor Exception was for a 2.5% increase in lot coverage to accommodate a 191 square foot kitchen and bedroom/office expansion to an existing 2,197 square foot residence (1,855 square foot living space and 342 square foot garage) on a 6,460 square foot parcel in compliance with Section 18.111.030 of the provisions of the Pleasant Hill Municipal Code (PHMC). The addition would result in lot coverage of 37.5% where the maximum allowed is 35%. The Zoning Administrator did not receive a request for a public hearing. The subject site is located at 167 Margie Drive within the *R-7 Single Family Residential* zoning district. Assessor Parcel Number: 150-032-009.

Action: Approved on September 10, 2015.

Appeal Period/Call for Review: Through Monday, September 21, 2015

- ***PLN 15-0247, Freccero Minor Exception At 121 Random Way***

On September 7, 2015, the Zoning Administrator issued a notice of intent to approve a Minor Exception for a minor adjustment in lot coverage for a 353 square feet addition to the front of a single family residential structure. The addition would result in 33% lot coverage where Section 18.20.030 of the Zoning Ordinance allows a maximum 30% lot coverage in the R-10 zoning district. The proposed addition would be constructed 10 feet from the nearest side (west) yard property line and would be set back 26.5 feet from the front yard property line and would comply with all R-10 Development Regulations (except for the excess 3% of lot coverage). The subject site is located at 121 Random Way within the *R-10 Single Family Residential* zoning district. Assessor Parcel Number: 166-152-030.

Action: Final action to approve this Minor Exception will be made by the Zoning Administrator

on or after Friday, September 18, 2015, unless a written request for a public hearing is received by the Zoning Administrator, from any interested party, prior to that date. If a hearing is requested, it will be scheduled for a future date and notice of the hearing shall be provided to all interested parties.

Appeal Period/Call for Review: Not applicable until a final action is taken by the Zoning Administrator.

Tree Removal Permits:

- One Silver Maple tree at 6 Elliott Court
- Two Monterey Pine trees at 5 Elliott Court
- One Silver Maple tree at 170 Grove Circle

**Architectural Review Commission**

No meeting scheduled.

**Miscellaneous**

***Status of Major Current Planning Applications:***

<http://www.ci.pleasant-hill.ca.us/index.aspx?nid=128>

**Code Compliance**

Inquiries received and follow-up items being addressed this week include the following:

Cases Closed	Site Visits	New Inquiries	Proactive Cases Opened
14	54	10	4

New Inquiries:

- **Location:** Barbara Court  
**Complaint:** Junk/debris and accessory structure.
- **Location:** Belva Lane  
**Complaint:** Junk/debris and inoperable vehicles.
- **Location:** Boyd Road  
**Complaint:** Junk/debris.

- **Location:** Burns Court  
**Complaint:** Collection Containers.
- **Location:** Chadima Lane  
**Complaint:** Vegetation obstructing street light.
- **Location:** Donna Drive  
**Complaint:** Inoperable vehicles.
- **Location:** Elinora Drive  
**Complaint:** Inoperable vehicle.
- **Location:** Jennifer Way  
**Complaint:** Vehicle stored on an unpaved area.
- **Location:** Mercury Way  
**Complaint:** Graffiti.
- **Location:** Patricia Drive  
**Complaint:** Occupied recreational vehicle and inoperable vehicles.

Proactive Work:

- **Location:** Belinda Drive  
**Observation:** Vehicle stored on an unpaved area.
- **Location:** Doray Drive  
**Observation:** Inoperable vehicle.
- **Location:** Elderwood Drive  
**Observation:** Vehicle stored on an unpaved area.
- **Location:** Pleasant Valley Drive  
**Observation:** Vehicle stored on an unpaved area.

Graffiti Removal: No graffiti removed this week.