



MEMORANDUM

TO: Mayor and City Council

FROM: June W. Catalano, City Manager

DATE: February 23, 2012

SUBJECT: **WEEKLY UPDATES**

PUBLIC WORKS AND COMMUNITY DEVELOPMENT

Engineering Division

- Golf Club Road Bridge Replacement – The Federal Migratory Bird Treaty Act requires the protection of migratory birds and their nests during the breeding/nesting period. The City entered into an agreement with Wildlife Technology, Inc., to install and inspect bird netting underneath the Golf Club Road Bridge. This netting is required to prevent any potential breeding/nesting within the construction zone for this project. Installation of the netting was completed on February 15th (and must remain in place until August 15, 2012). The Police Department will continue to perform inspections to deter vandalism to the netting. Wildlife Technology, Inc., will provide training to staff on net inspections (looking for damage to the net as well as any nesting that might be occurring) and will perform inspections/repairs of the netting as requested by staff to prevent any new nesting within the construction zone.
- Hook Avenue Gas Main Replacement – Pacific Gas and Electric Company (PG&E) has begun the replacement of 125 feet of two-inch diameter and residential gas services along Hook Avenue from Oak Park Boulevard to Pleasant Valley Drive. PG&E has identified approximately 15 gas services that will be replaced by their crews. Most work will be done by open cut trenching to install the new gas pipes with PG&E providing property restoration afterwards. PG&E will be coordinating with effected residents regarding service interruptions during the construction work. Motorists should expect some delays during construction hours.

- Encroachment Permits Underway

Utilities

- PG&E* – Repair gas lateral on Ruth Drive at Maxine Drive
- PG&E* – Repair gas lateral at 1428 Contra Costa Boulevard
- PG&E* – Repair gas lateral at 167 Lois Court
- PG&E* – Repair gas lateral at 161 Diablo Court

Maintenance Division

- Vehicle Accident – Staff responded to an accident on Contra Costa Boulevard where a vehicle hit and knocked down the pedestrian crossing barricade and sign. The area was cleaned up and the staff hours will be tracked for reimbursement from the insurance company. The sign is being repaired and will be replaced when completed.
- Sidewalk Repair – Staff walked through the downtown area of Assessment Zone 6 to inspect the sidewalks for trip hazards or other problems. The inspection forms will be filled out and turned over to Engineering for processing and repairs. Any minor repairs will be completed by staff.
- Shetland Lane Swale Repair – Staff has ordered the last of the 12-inch flex pipe to complete the drainage project at the Shetland Lane open space. The concrete swale has failed over the years, so staff has re-graded the area and will be setting the pipe in place to direct the water away from the properties and down the hill to the functional swale.

Planning Division

- **Planning Commission**

No meeting scheduled this week.

- **Zoning Administrator**

No meeting scheduled this week.

- **Architectural Review Commission**

No meeting scheduled this week.

- **Code Compliance**

Selected highlights of weekly activity:

Unlicensed Solicitation – Staff contacted three non-permitted solicitors who were standing near the Safeway store on south Contra Costa Boulevard and selling perfume. They were directed to City Hall to obtain the necessary permits but they chose to leave town.

Farm Animals – A complaint regarding more than 25 chickens, ducks, etc., was investigated and resolved. All of the birds were removed as of Monday.

Safeway Store and Fuel Station Grand Opening (707 Contra Costa Boulevard) – Staff responded to various inquiries regarding the Grand Opening event and temporary signs, and worked closely with the store manager and fuel station manager to address any concerns.

Number of Tasks Completed This Week – 24 (including 13 investigations, 4 sector patrols and various miscellaneous activities such as phone calls, emails, internal requests for service, counter coverage and attendance at training sessions).