



MEMORANDUM

TO: Mayor and City Council

FROM: June W. Catalano, City Manager

DATE: September 22, 2011

SUBJECT: **WEEKLY UPDATES**

GENERAL UPDATE

- 50th Anniversary Gala Dinner – Tickets for Pleasant Hill’s 50th Anniversary Gala Dinner at the Contra Costa Country Club are now available for purchase at City Hall (100 Gregory Lane). The dinner will be held on Saturday, November 12th starting at 6:00 pm, and the cost per ticket is \$95. This includes a full dinner, dancing and entertainment, as well as a free commemorative photograph and a 50-year historical booklet about Pleasant Hill.
- Community Service Day – The 7th Annual Community Service Day will be held this Saturday, September 24th beginning at 7:30 am at Pleasant Hill Park. Volunteers will be treated to a free pancake breakfast provided by the Lions Club of Pleasant Hill and receive a free commemorative T-shirt. There are currently 21 projects that volunteers can work on after the breakfast is over. Online volunteer registration is still available at www.pleasant-hill.net/csd, including a full listing of all the projects with descriptions, locations and contact information.
- Downtown Plaza Concert Series – Downtown Pleasant Hill will present an encore Concert in the Plaza next Thursday, September 29th from 6:00 to 8:00 p.m. with popular local band, Cover2Cover. In addition, the Pleasant Hill Chamber of Commerce is hosting its second “Wine Walk” of the summer beginning at 5:30 p.m. Tickets are \$20 each and numerous businesses will provide free appetizers and wine tastings. For tickets, call 687-0700.

PUBLIC WORKS AND COMMUNITY DEVELOPMENT

Building Division

- Pleasant Hill Plaza (1978 Contra Costa Boulevard) – Plans have been submitted to review and approve the interior remodel and expansion of the existing pharmacy for Safeway.

- Downtown Area (60 “F” Crescent Drive) – Tenant improvement plans have been approved and a permit is ready for issuance to the European Wax Center. This space was previously occupied by Art Thoms’ Locker Room.
- Downtown Area (55 “A” Crescent Drive) – Tenant improvement plans have been approved and a permit is ready for issuance to Togo’s restaurant (previously occupied by Quiznos Subs).

Engineering Division

- Diablo Vista Water System Board Meeting – A regularly-scheduled quarterly meeting was conducted on September 19th at 6:30 pm at City Hall in the Community Room. The Board reviewed several ongoing matters including: Operational equipment needs; update and schedule for completing the system-wide valve box survey; cell phone replacement; water usage/consumption for the year; budget update and expenditures to date; and a leak at 113 Hubbard Avenue.

The Board also passed a motion to allow the City Engineer to obtain bids and allocated up to \$50,000 for the replacement of approximately 380 linear feet of pipeline along Boyd Road that is in need of replacement. Staff will include this project as an alternate bid item as part of a larger and upcoming Storm Drain Improvement project scheduled later this year.

The Board acknowledged that customers have been conserving water during this calendar year. Monthly consumption in general has been within monthly allocations or within the 10% monthly excess allowance authorized by the Board. If an excess occurs beyond the 10% allocation, the Board reiterated to its staff to turn off the system during the end of the month (if needed).

The next meeting is scheduled for December 19, 2011.

- Oasis Christian Fellowship Church (2551 Pleasant Hill Road) – Staff has reviewed the grading and drainage plans for the proposed project, which includes demolition of the existing 1,250-square-foot circular building and construction of a new 7,200-square-foot two-story addition. The building addition will contain a relocated and enlarged sanctuary and additional office space. Other reviewed site improvements include expansion of the front and rear parking lots with pervious pavement, new landscaping and new storm drainage improvements. Construction is anticipated to begin in October.
- Traffic Safety Commission Meeting Update – The City’s Traffic Safety Commission met on September 13th to hold an introductory level discussion on the traffic circulation along Viking Drive and other roadways around Diablo Valley College, College Park High School and Valley View Middle School. A student body

representative from Diablo Valley College was also in attendance. Given the fact that it had only been two weeks since the beginning of the new school year, the Commission directed City staff to continue monitoring the traffic along the various streets over the next month so that a more established traffic pattern can be determined and more detailed discussion can be held. The Commission will continue to discuss the issue at their regularly-scheduled October meeting.

- Encroachment Permits Underway

Private

Pleasant Hill Chamber of Commerce – Art, Jazz and Wine Festival on Crescent Drive

BKF Engineering – Surveying on Contra Costa Boulevard

Evenflow Plumbing Company – Sewer lateral replacement at 112 Adela Court

Utilities

EBMUD – Water main repair at 1948 Oak Park Boulevard

Maintenance Division

- Slurry Seal Work – Staff worked with Engineering to apply the crack sealing materials on Lisa Lane before the contracted slurry seal was applied. By crack sealing prior to the slurry seal, the life of the street will be greatly increased. Sheila Court and Coleman Court were also sealed in conjunction with the permanent repairs that were made.
- Police Department Window Repairs – The windows in the Police Department atrium are receiving final repairs. Staff applied caulking and sealer to complete the water proofing.
- Stop Sign Removal – Staff removed a stop sign on Harriet Drive at Ruth Drive, which was struck and damaged by a vehicle during the weekend. The time and materials were tracked for insurance reimbursement.

Planning Division

- **Planning Commission**

No meeting scheduled.

- **Zoning Administrator**

No meeting scheduled.

- **Architectural Review Commission**

No meeting scheduled.

- **Code Compliance**

Selected highlights of weekly activity:

Trucks Causing Dust/Noise – A complaint was addressed regarding cars, trucks and other miscellaneous equipment going to and from a residential property on Kinder Avenue. Upon investigation and contact with all of the parties, staff determined that no violations had occurred. The activities causing concern were temporary and had concluded.

Temporary Storage Units – Two temporary storage units were removed from residential properties by the owners in response to courtesy notices posted by staff at the sites.

Sight Distance and Permit Issues – A large oak tree on Hoover Avenue was pruned back at the request of staff to address sight distance and obstruction concerns. In addition, the property owner also resolved the status of an existing, unapproved home occupation by obtaining the required permits.

Number of Tasks Completed This Week – 34 (including 10 investigations, 3 courtesy notices, 4 sector patrols and various miscellaneous activities, such as phone calls, emails, internal requests for service, counter coverage and attendance at training sessions).