

**MEETING AGENDA
CITY OF PLEASANT HILL
ZONING ADMINISTRATOR MEETING**

**May 26, 2011
5:00 P.M.**

www.ci.pleasant-hill.ca.gov (925) 671-5209

Public Works and Community Development Conference Room, 100 Gregory Lane, Pleasant Hill, CA 94523

Members of the audience wishing to speak on any matter must fill out a card and turn it in to the Zoning Administrator. Items not on the agenda will be considered during the Public Comment portion of the meeting. Comments on any item under the Public Hearing portion of the agenda will be accepted only when the public hearing is opened for that item. Comments are limited to three minutes per speaker. Presentations made by applicants are limited to a maximum combined time of 15 minutes. If the applicant or his or her representative fails to attend the public hearing concerning their application, the Zoning Administrator may take action to deny the application. An application may be entertained for continuance upon receipt of written notification of the applicant's inability to attend the hearing. Materials related to an item on this agenda submitted to the Zoning Administrator after distribution of the packet are available for public review in the City of Pleasant Hill Planning Division at 100 Gregory Lane, Pleasant Hill, CA 94523 during normal business hours. Such documents are also available on the City of Pleasant Hill website at www.pleasant-hill.ca.us subject to staff's ability to post the documents before the meeting. An appeal of the decision or conditions of the Zoning Administrator to the Planning Commission must be filed in writing with the City within 10 calendar days of the mailed notice of decision.

CALL TO ORDER

PUBLIC COMMENT

The public is welcome at this time to address the Zoning Administrator on any item, with the exception of items scheduled for Public Hearing. Comments are limited to three minutes per speaker. Persons wishing to speak under this opportunity should identify themselves to the Zoning Administrator prior to the start of the meeting.

PUBLIC HEARINGS

1. UP 11-004, SAFEWAY OUTDOOR DISPLAY, MINOR USE PERMIT, 707 CONTRA COSTA BOULEVARD (20 Minutes)

[Staff Report](#)
[Attachments](#)

The Zoning Administrator will hold a public hearing to review a request for a Minor Use Permit to approve an outdoor sales facility along the storefront of a soon to be completed Safeway Food Store. The outdoor display is proposed to consist of eight (8) racks/shelves/cages and four (4) vending machines to be on display during the store's operating hours (24 hours a day). In addition, the Zoning Administrator is requested to accept the Exemption pursuant to section 15311 of the Guidelines for Implementation of the California Environmental Quality Act (CEQA) of 1970, as amended, this project is determined to be a Class 11 categorical exemption – accessory structures. The project is considered to not have a significant impact on the environment as the project consists of a small outdoor display area that is mobile (not permanently affixed to the ground). The site is zoned *RB-Retail Business*. Assessor's parcel number: 153-230-005.

Project Planner: Jeff Olsen, (925) 671-5206, jolsen@ci.pleasant-hill.ca.us

2. UP 10-027, MICHAELS OUTDOOR DISPLAY, MINOR USE PERMIT, 60 GREGORY LANE (20 Minutes)

[Staff Report](#)
[Attachments](#)

The Zoning Administrator will hold a public hearing to review a request for a Minor Use Permit to approve an outdoor sales facility along the storefront of the Michael's Arts & Crafts store located in Downtown Pleasant Hill. The outdoor display is proposed to consist of twenty-four (24) racks/shelves/baskets/bins and be on display during the store's operating hours of Monday through Saturday 9 a.m. to 9 p.m. and Sundays 10 a.m. to 7 p.m. In addition, the Zoning Administrator is requested to accept the Exemption pursuant to section 15311 of the Guidelines for Implementation of the California Environmental Quality Act (CEQA) of 1970, as amended, this project is determined to be a Class 11 categorical exemption – accessory structures. The project is considered to not have a significant impact on the environment as the project consists of a small outdoor display area that is mobile (not permanently affixed to the ground). The site is zoned *PUD-DSP*. Assessor's parcel number: 150-300-001.

Project Planner: Jeff Olsen, (925) 671-5206, jolsen@ci.pleasant-hill.ca.us

ADJOURNMENT

Adjourn to a meeting of the Zoning Administrator on June 9, 2011, at 5:00 P.M., in the Public Works and Community Development Conference Room, 100 Gregory Lane.