

**MEETING AGENDA  
CITY OF PLEASANT HILL  
ARCHITECTURAL REVIEW COMMISSION**

**December 5, 2019  
5:00 P.M.**

Please click on the link below to access the agenda with individual staff reports and attachments here:

[Agenda with Attachments](#)

**Large Community Room**, 100 Gregory Lane, Pleasant Hill, CA 94523 [www.pleasanthillca.org](http://www.pleasanthillca.org) (925) 671-5209

**CHAIR: RICHARD STANTON**

**VICE CHAIR: BEN JOHANSON**

**MEMBERS: JILL BERGMAN, JOHN HART, KARLA MOSELEY**

Members of the audience wishing to speak on any matter are requested to fill out a card and turn it in to the Chair. Items not on the agenda will be considered during the Public Comment portion of the meeting. Comments on any item under the Public Hearing portion of the agenda will be accepted only when the public hearing is opened for that item. Comments are limited to three minutes per speaker. Presentations made by applicants are limited to a maximum combined time of 15 minutes. If the applicant or his or her representative fails to attend the public hearing concerning their application, the Architectural Review Commission may take action to deny the application. An application may be entertained for continuance upon receipt of written notification of the applicant's inability to attend the hearing. Materials related to an item on this agenda submitted to the Commission after distribution of the packet are available for public review in the City of Pleasant Hill Planning Division at 100 Gregory Lane, Pleasant Hill, CA 94523 during normal business hours. Such documents are also available on the City of Pleasant Hill website at [www.pleasant-hill.ca.us](http://www.pleasant-hill.ca.us) subject to staff's ability to post the documents before the meeting.

The Large Community Room is equipped with an Assistive Listening System. A receiver with headphone or Tel Coil antenna is available from the staff liaison at the meeting. If, due to a disability, other reasonable accommodation is needed to participate in this meeting, please contact the ADA Coordinator 72 hours in advance of the meeting at (925) 671-5221 or via California Relay at 711.

An appeal of the decision or conditions of the Architectural Review Commission to the City Council must be filed in writing with the City within 10 calendar days of the mailed notice of decision.

## **CALL TO ORDER**

## **ROLL CALL**

## **PUBLIC COMMENT**

The public is welcome at this time to address the Architectural Review Commission on any subject, with the exception of scheduled items. Comments are limited to three minutes per speaker.

## **MINUTES**

November 21, 2019

## **PUBLIC HEARINGS**

1. PLN 19-0254, EAST BAY WHOLESALE OUTLET SIGNAGE, 521 CONTRA COSTA BOULEVARD. (Continued from November 7, 2019)

A Sign Permit request for a new wall sign (approximately 55 square feet). Text to read, "East Bay Wholesale Outlet". The subject site is at 521 Contra Costa Boulevard, the property is zoned *RB-Retail Business*. Assessor Parcel Number: 125-250-004

CEQA: Classes 1 & 11 Exemption – Existing Facilities (on premise new sign copy) and Accessory Structure (on premise sign).

Project Planner: Lori Radcliffe, (925) 671-5297, [lradcliffe@pleasanthillca.org](mailto:lradcliffe@pleasanthillca.org).

2. PLN 19-0433, EAST BAY HOSPICE SIGNAGE, 3470 – 3474 BUSKIRK AVENUE.

A Sign Permit request for a new monument sign (approximately 15.5 square feet) on an existing brick wall. The subject site is at 3470 – 3474 Buskirk Avenue, the property is zoned *PAO-Professional Administrative Offices* Assessor Parcel Number: 148-090-035.

CEQA: Classes 1 & 11 Exemption – Existing Facilities (on premise new sign copy) and Accessory Structures (on premise sign).

Project Planner: Lori Radcliffe, (925) 671-5297, [lradcliffe@pleasanthillca.org](mailto:lradcliffe@pleasanthillca.org).

## **STAFF COMMUNICATIONS**

### **UPCOMING PROJECTS AND FUTURE MEETINGS**

1. Review and approve the 2020 Architectural Review Commission meeting schedule.

## **ADJOURNMENT**