

**MEETING AGENDA  
CITY OF PLEASANT HILL  
ZONING ADMINISTRATOR MEETING**

**June 28, 2018  
5:00 P.M.**

[www.pleasanthillca.org](http://www.pleasanthillca.org) (925) 671-5209

**Public Works and Community Development Conference Room, 100 Gregory Lane, Pleasant Hill, CA 94523**

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Members of the audience wishing to speak on any matter are requested to fill out a card and turn it in to the Zoning Administrator. Items not on the agenda will be considered during the Public Comment portion of the meeting. Comments on any item under the Public Hearing portion of the agenda will be accepted only when the public hearing is opened for that item. Comments are limited to three minutes per speaker. Presentations made by applicants are limited to a maximum combined time of 15 minutes. If the applicant or his or her representative fails to attend the public hearing concerning their application, the Zoning Administrator may take action to deny the application. An application may be entertained for continuance upon receipt of written notification of the applicant's inability to attend the hearing. Materials related to an item on this agenda submitted to the Zoning Administrator after distribution of the packet are available for public review in the City of Pleasant Hill Planning Division at 100 Gregory Lane, Pleasant Hill, CA 94523 during normal business hours. Such documents are also available on the City of Pleasant Hill website at [www.pleasant-hill.ca.us](http://www.pleasant-hill.ca.us) subject to staff's ability to post the documents before the meeting. An appeal of the decision or conditions of the Zoning Administrator to the Planning Commission must be filed in writing with the City within 10 calendar days of the mailed notice of decision.

**Attention:** If, due to a disability, a reasonable accommodation is needed to participate in this meeting, please contact the ADA Coordinator 72 hours in advance of the meeting at (925) 671-5221 or via California Relay at 711."

## **CALL TO ORDER**

## **PUBLIC COMMENT**

The public is welcome at this time to address the Zoning Administrator on any item, with the exception of items scheduled for Public Hearing. Comments are limited to three minutes per speaker. Persons wishing to speak under this opportunity should identify themselves to the Zoning Administrator prior to the start of the meeting.

## **PUBLIC HEARINGS**

1. PLN 18-0170 – COMMUNITY EMERGENCY RESPONSE TEAM (CERT) VARIANCE AT 816 GRAYSON ROAD

### Staff Memo

<a href="#">Attachment A</a>	Proposed Findings and Conditions of Approval
<a href="#">Attachment B</a>	Location Map
<a href="#">Attachment C</a>	Project Plans and Photo Simulations – dated “Received May 3, 2018”
<a href="#">Attachment D</a>	Variance Analysis and Written Statement – dated “Received May 3, 2018”
<a href="#">Attachment E</a>	Engineering Comments – dated June 7, 2018
<a href="#">Attachment F</a>	Public Notice

Public Hearing to consider approval of Minor Variance PLN 18-0170, submitted by Donald Mayo, to place a storage container (aka Conex Box) at 816 Grayson Road. The proposed Conex Box would permanently house emergency supplies for the Pleasant Hill Community Emergency Response Team (CERT). A Variance is required for a permanently placed storage container in a *Single Family Residential* zoning district. Assessor's Parcel Number: 166-060-055.

CEQA: Class 11 categorical exemption; minor structure accessory to an existing facility.

Project Planner: Andrew Shiflet, (925) 671-5211, [ashiflet@pleasanthillca.org](mailto:ashiflet@pleasanthillca.org)

**ADJOURNMENT**

Adjourn to the next scheduled meeting of the Zoning Administrator on Thursday, July 12, 2018, at 5:00 P.M., in the Public Works and Community Development Conference Room, 100 Gregory Lane.