

**AGENDA
CITY OF PLEASANT HILL
ARCHITECTURAL REVIEW COMMISSION**

**October 16, 2008
5:00 P.M.**

Large Community Room, 100 Gregory Lane, Pleasant Hill, CA 94523 www.pleasanthill.ca.gov (925) 671-5209

CHAIR: JOHN HART

VICE CHAIR: JILL BERGMAN

MEMBERS: GEORGE CORRIGAN, THOR SCORDELIS, RICHARD STANTON

Members of the audience wishing to speak on any matter must fill out a card and turn it in to the secretary. Items not on the agenda will be considered during the Public Comment portion of the meeting. Comments on any item under the Public Hearing portion of the agenda will be accepted only when the public hearing is opened for that item. Comments are limited to three minutes per speaker. Presentations made by applicants are limited to a maximum combined time of 15 minutes. If the applicant or his or her representative fails to attend the public hearing concerning their application, the Architectural Review Commission may take action to deny the application. An application may be entertained for continuance upon receipt of written notification of the applicant's inability to attend the hearing. Materials related to an item on this agenda submitted to the Commission after distribution of the packet are available for public review in the City of Pleasant Hill Planning Division at 100 Gregory Lane, Pleasant Hill, CA 94523 during normal business hours. Such documents are also available on the City of Pleasant Hill website at www.pleasant-hill.ca.us subject to staff's ability to post the documents before the meeting.

An appeal of the decision or conditions of the Architectural Review Commission to the City Council must be filed in writing with the City within 10 calendar days of the mailed notice of decision.

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT

The public is welcome at this time to address the Architectural Review Commission on any subject, with the exception of scheduled items. Comments are limited to three minutes per speaker.

ANNOUNCEMENTS

MINUTES

[October 2, 2008](#)

PUBLIC HEARING

1. S 08-027, SHAADZEE CAFÉ BISTRO NEW WALL SIGNS, 60 CRESCENT DRIVE

[Staff Report](#)

[Attachments](#)

[Sign – Color Rendering](#)

The applicant is requesting ARC approval to deviate from the design standards of the master sign program ("MSP") for the downtown area. The applicant is requesting to install three wall signs where the MSP allows two, and to have sign text less than the 12 inch text height minimum and greater than the 24 inch text maximum. All other components of the proposed signage will comply with the MSP. Assessor's Parcel Number: 150-300-004.

Project Planner: Troy Fujimoto, (925) 671-5224, tfujimoto@ci.pleasant-hill.ca.us

DISCUSSION ITEM

1. ACKNOWLEDGEMENT OF THE 2009 SCHEDULED MEETING DATES

The Commission will review the dates of scheduled meetings for the upcoming year.

STUDY SESSION

Memorandum

The Architectural Review Commission will conduct a study session with Staff regarding the City's architectural review process, including discussion of:

- a) City-wide customer service goals and relationship to architectural review;
- b) Purpose for architectural review: How it serves the community (applicant, neighbors, businesses, general public);
- c) Interaction between staff, applicants and the Commission;
- d) Scope and areas of focus for project review by Staff and the Commission;
- e) Process streamlining suggestions;
- f) Meeting procedures;
- g) Use of the Design Guidelines;
- h) Future training needs;
- i) General observations regarding the architectural review process.
- j) Future follow up agenda items related to this discussion.

This is a discussion item only. No actions will be taken.

STAFF COMMUNICATIONS

UPCOMING PROJECTS AND FUTURE MEETINGS

ADJOURNMENT

The next regular meeting of the Architectural Review Commission will be on November 6, 2008, at 5:00 P.M., in the Large Community Room, 100 Gregory Lane, Pleasant Hill.