

**MEETING AGENDA
CITY OF PLEASANT HILL
ZONING ADMINISTRATOR MEETING**

October 27, 2011

5:00 P.M.

www.ci.pleasant-hill.ca.gov (925) 671-5209

Public Works and Community Development Conference Room, 100 Gregory Lane, Pleasant Hill, CA 94523

Members of the audience wishing to speak on any matter must fill out a card and turn it in to the Zoning Administrator. Items not on the agenda will be considered during the Public Comment portion of the meeting. Comments on any item under the Public Hearing portion of the agenda will be accepted only when the public hearing is opened for that item. Comments are limited to three minutes per speaker. Presentations made by applicants are limited to a maximum combined time of 15 minutes. If the applicant or his or her representative fails to attend the public hearing concerning their application, the Zoning Administrator may take action to deny the application. An application may be entertained for continuance upon receipt of written notification of the applicant's inability to attend the hearing. Materials related to an item on this agenda submitted to the Zoning Administrator after distribution of the packet are available for public review in the City of Pleasant Hill Planning Division at 100 Gregory Lane, Pleasant Hill, CA 94523 during normal business hours. Such documents are also available on the City of Pleasant Hill website at www.pleasant-hill.ca.us subject to staff's ability to post the documents before the meeting. An appeal of the decision or conditions of the Zoning Administrator to the Planning Commission must be filed in writing with the City within 10 calendar days of the mailed notice of decision.

CALL TO ORDER

PUBLIC COMMENT

The public is welcome at this time to address the Zoning Administrator on any item, with the exception of items scheduled for Public Hearing. Comments are limited to three minutes per speaker. Persons wishing to speak under this opportunity should identify themselves to the Zoning Administrator prior to the start of the meeting.

PUBLIC HEARINGS

1. PLN 11-0122, YEUNG TUTORIAL CENTER, MINOR USE PERMIT, 380 CIVIC DRIVE (20 Minutes)

[Staff Report](#)
[Attachments](#)

Public hearing to consider approval of a request for a Minor Use Permit to allow a Personal Improvement Service use within a *Professional & Administrative Office (PAO)* zoned district within an existing building located at 380 Civic Drive. The proposed use would conduct one-on-one tutoring sessions with students and/or would conduct group tutoring sessions of 3-5 students. Note: Targeted students would be primarily of middle-school to high-school age. In addition, the Zoning Administrator is requested to accept the Exemption pursuant to Section 15301 of the Guidelines for the Implementation of the California Environmental Quality Act (CEQA) of 1970, as amended, as a Class 1 categorical exemption, because the project consists of an existing facility that will not be altered or expanded in compliance with applicable standards. The site is zoned *PAO Professional & Administrative Offices* zoning district. Assessor's parcel number: 153-050-067.

Project Planner: Jeff Olsen, (925) 671-5206, jolsen@ci.pleasant-hill.ca.us

ADJOURNMENT

Adjourn to a meeting of the Zoning Administrator on November 10, 2011, at 5:00 P.M., in the Public Works and Community Development Conference Room, 100 Gregory Lane.